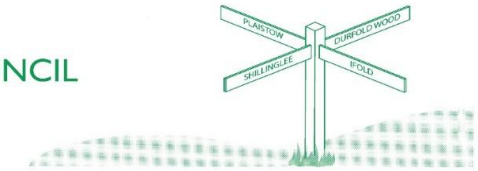
PLAISTOW AND IFOLD PARISH COUNCIL



KEEP BRITAIN TIDY.

LAYBY CLEARANCE RISK ASSESSMENT 2026- 2027						
What are the hazards?	**Who might be harmed and how?**	**What are you already doing?**	**What further action is necessary?**	**Action by whom?**	**Action by when?**	**Done** ***Tick***
Lack of information and awareness	Volunteers & Road users	Volunteer Policy and access to the risk assessment to all volunteers in order that they understand the hazards.	Yellow tabards to be warn on the day and clear instruction regarding be aware of proximity to Loxwood Rd. Activity should not require participants to work on the immediate Highway Verge.	- Clerk to be aware of all volunteers' activities on the day and any encroachment on the Highway Verge	On the day	
Use of sharp tools	- Injury due to sharp tools.	Volunteers are required to use garden cutting tools. Volunteers to use own tools and will be aware of how they operate. No mechanised tools to be used. Stout shoes and gloves to be worn. Tabards will alert other volunteers as to proximity of near volunteers when working.	Volunteers and Clerk to be alert on the day	Volunteers and clerk	On the day	

Inclement weather	Volunteers	- Cold and rain may hamper visibility and energy levels of volunteers	In the event of extreme weather for the event the event will be postponed.	Clerk to monitor weather leading up to and on the day and be ready to postpone the event.	In advance, or on the day	
Slips strains, trips and falls due to working on vegetation.	Volunteers	. - Wear supportive and slip-resistant footwear. - Take care when negotiating banks, or uneven ground. - Observe ground and aware of potential trip hazards. - If in doubt don't carry on if an area looks slippery or dangerous. - Clerk to have access to a vehicle to attend volunteers in need/difficulty. First Aid kit will be present at the site during activity.	- Clerk to stay vigilant and point out hazardous areas.	Clerk to monitor on the day and act if required.	On the day	
Working on roads with moving vehicles. Be aware of traffic and road safety	Volunteers	- Children **must not** participate work is restricted to adults only. - Cones are in place at entrance to layby to prevent unwanted vehicles accessing the layby on the day. - No personal music players or ear/headphones are to be used.	Clerk to prepare the site with cones to block access to unwanted vehicles.	Clerk to arrive early to prepare the site.	On the day	

Sharp and hazardous waste	Volunteers	- The Clerk will conduct a visual site inspection of the layby ahead of the event. - Litter picking equipment will be available to deal with sharp waste. - Volunteers should always wear gloves. - Volunteers finding syringes should not touch them but immediately notify the Clerk who will arrange disposal via the local authority. All work must then cease in this area until a thorough inspection has occurred. - Any accidental piercing by syringe should be immediately treated at medical practice or A & E.	All participants to remain vigilant at all times during the litter pick. If an incident occurs from hazardous waste the wound is to be encouraged to bleed and if possible soaked in soapy water, but patient should be taken to A & E as soon as possible.	Clerk and volunteers on the day.	On the day	
Manual handling	Volunteers	- Volunteers advised being aware of their own limitations if heavy vegetation needs to be moved. - Volunteers with pre-existing injuries are not to lift bags or heavy items. -	Clerk to assess vegetation to be cleared ahead of event and point out any areas of difficulty appointing appropriate volunteers for heavier tasks.	Clerk	On the day	
Dog Fouling	Volunteers	- Do not touch dog fouling.	Clerk to have a supply of dog bags	Clerk	On the day	

		- Volunteers to always wear gloves. - If a volunteer steps in dog faeces, clean shoes if possible. - If found warn others in the vicinity.	and will Clear dog fouling appropriately in an offsite bin.			
Hazardous chemicals	Volunteers	Any suspicious drums, materials, or containers with contents not identifiable to be left untouched and Environment Agency Pollution Hotline to be contacted (Tel: 0800 807060).	Clerk to scan the site for such waste ahead of the event	Clerk	On the day	
Safeguarding concerns	Children and vulnerable adults	- No children or vulnerable adults to participate due to danger sensitivities of the activities	Clerk to monitor ahead of the event the volunteers registering.	Clerk	Ahead of the event	

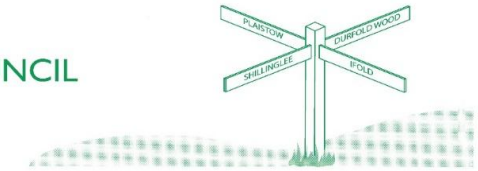
RISK ASSESSMENT CARRIED OUT BY:

Name: J Bromley

Signature: J Bromley

Prepared: 30th October 2026

Review Date: Ahead of future events


PLAISTOW
DURFOLD WOOD
SHILLINGLEE
IFOLD